

Distance Ed



MEDICAL FORM

Student Name: _____

Distance Education Enrolment Fee

Schedule 2: Medical Certification 2008

Distance Education

Distance Education is a unique form of teaching in which the teacher and student are separated from each other in time and space. In completing this form, please consider carefully whether enrolment with a school of distance education is the most appropriate educational delivery to meet the needs of the student. The following information is provided to assist you with this consideration.

Medical enrolment in a school of distance education

A student may be enrolled in a school of distance education in the medical category if he/she has a physical health problem or is experiencing a social/emotional condition of such severity that the student is unable to attend a local school on a full-time basis for a period in excess of 16 weeks. Documentation to support an application for eligibility under the medical condition category must include the supply of information from a relevant medical practitioner, registered under the Medical Practitioners Registration Act 2001 and/or registered under the Psychologists Registration Act 2001 concerning the medical condition of the student.

The physical separation of teacher and student in distance learning can be challenging for students and their families, particularly for new enrolments. In order for this form of learning to be rewarding and successful for the student it is important that a strong partnership exists between the school and the home.

It is essential that an appropriate level of support and supervision is available at home. This supervision is provided by the home tutor, usually a parent. The home tutor must be able to

- participate in induction programs and ongoing home tutor support activities
- establish and maintain regular contact with the teacher(s) and the school and advise of any change to the student's condition or other family circumstance which may impact on the student's learning or ability to return work on time
- provide active on-site support and supervision of the student, ensuring that the student attends scheduled telephone lessons (unless the condition precludes this) and that work is completed in the allocated time
- ensure the student has ready access to all necessary learning materials and resources, including an appropriate work area.

Distance learning will be quite different to other forms of schooling in which the student has participated. It is essential that the student is able to

- establish and maintain contact with the teacher(s)
- return completed work to the teacher(s) regularly
- participate in field/extension services and extracurricular activities related to the student's course or year level, where these are conducted in or near where the student resides and not precluded by the student's condition.

The following services are provided students enrolling the medical category in a school of distance education:

- induction for the home tutor;
- school communication through a variety of channels including face-to-face, prospectus, handbook, course outline, newsletters and web pages;
- provision of course materials, including print and digital;
- assessment and reporting back on returned work;
- scheduled lessons using telephone and, where appropriate and available, online plus additional ad hoc support/help through phone, fax or email to meet educational needs
- access to library and resource centre services, providing resources in hard copy on disk, or through the Internet; and
- guidance and special needs support
- access to a range of field services appropriate to the course of study as determined by the school in consultation with the school community.
- subsidies to assist families with the cost associated with providing computer technology for the home classroom

Individual schools of distance education may also provide additional services based on resourcing and in line with the needs of the school community.

This form is to be completed by a medical practitioner registered under the *Medical Practitioners Registration Act 2001* and/or the *Psychologists Registration Act 2001* to support an application for enrolment in a school of distance education under the medical category.

Privacy Statement

The Department of Education, Training and the Arts (DETA) is collecting the information on this form for the purposes of:

- I. assessing whether a fee in connection with the student's enrolment in a School of Distance Education is not payable due to the student's medical condition pursuant to s.53(1)(b) of the Education (General Provisions) Act 2006;
- II. administering and planning for providing appropriate education and support services to students; and
- III. communicating with the student and parents.

DETA may disclose some or all of the personal information to third parties where authorized or required by law and otherwise in accordance with Information Standard 42 – Information Privacy (a copy of which is available at http://www.governmentict.qld.gov.au/02_infostand/standards/is42.pdf).

If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact your School of Distance Education principal in the first instance.

NAME OF STUDENT	DATE OF BIRTH
1. Nature of illness or medical condition:	
2. Expected length of time this condition will prevent the student from attending a mainstream school:	
3. Please provide a brief outline of the medication/therapy/counseling the student is receiving:	
4. How has this condition prevented the student from attending mainstream schooling? (If applicable, please include information on the strategies employed to maintain the student in mainstream schooling and your assessment of why these strategies have not worked.)	

In responding to the following, please consider the previous information regarding medical enrolment in a school of distance education.

5. How might the student's condition affect his/her ability to study and learn in distance mode? (For example, his/her ability to interact with peers and teachers in a non face-to-face situation; and/or interact with distance learning study materials and complete assigned work)

6. Overall, what is your assessment of the student's ability to cope with distance learning?

7. Please provide any additional information which you believe is important for the teacher(s) and school to be aware of in order to provide an appropriate educational program for this student.

Recommendation

I have noted the information relating to circumstances surrounding studying by distance education. I recommend that, for the medical reasons provided in this document, the student is not capable of attending mainstream schooling and should study with the school of distance education.

Signature: _____

Date: _____

Medical practitioner details:

Name: _____

Address: _____

Phone Number: _____



Please imprint above with your official stamp