Online Service Consent Form - Years 10 - 12

Introduction to the Online Services Consent Form

Our school uses tools and resources to support student learning, including third party (non-departmental) online services hosted and managed outside of the Department of Education (the department) network.

Online services, including websites, web applications, and mobile applications, are delivered over the internet or require internet connectivity. Examples may include interactive learning sites and games, online collaboration and communication tools, web-based publishing and design tools, learning management systems, and file storage and collaboration services.

This letter is to inform you about the third-party online services used in our school and how your child's information, including their personal information and work they create (student works), may be collected, used, disclosed, and published to the services (if you provide your consent for this to occur).

The Online Services Consent Form is a record of the consent provided.

About the online services

After evaluation, the principal has deemed specific third-party online services appropriate for school use. These online services are listed on the consent form.

Third party online service providers are external to the school, and the services may be hosted onshore in Australia or offshore outside of Australia. Data (including personal information) that is entered into offshore services may not be subject to Australian privacy laws. When considering whether to provide your consent, we encourage you to read the information provided about each online service, including the terms of use and privacy policy, which outline how information and student works will be used and under what circumstances they may be shared.

Student information

The consent obtained by the department as collected through the form covers both student personal information (e.g. name, date of birth) and school-based information (e.g., student username, email, year level) as outlined on the form.

Where permitted by the service provider, de-identified information will be used and/or efforts will be made to limit the amount of personal information disclosed to, and stored within online services (e.g., when registering accounts only mandatory information such as student username and student email address will be disclosed).

Student works

Student works might include materials such as student projects, assignments, portfolios, images, video or audio. Where student works will be created within, stored or published to the online service (in some cases, published information or student works will be viewable by the public), this will be indicated in 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Parent information

Where your personal information (e.g. parent email, name, contact details) will be disclosed to the online service, this will be indicated in the 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Duration of consent

The consent applies for the period of time specified on the form. You may review and update your consent at any time by notifying the school in writing (by email or letter).

There may be circumstances where the school issues a new consent form to seek additional consent e.g. in the event that new online services are identified for use.

Voluntary consent provision

It is not compulsory to provide consent. If your consent is not given, this will not adversely affect any learning opportunities provided by the school to your child.

Purpose of the consent

Third party online services are used for various purposes. The purpose of use for each service is outlined in Section 5 of the Online Services Consent Form. For example, teachers may use online services with students to support curriculum delivery, complete learning activities and assessment, facilitate class collaboration, and create and publish class work (e.g. projects, assignments, portfolios).

The Online Services Consent Form records your consent for your child to register for an account, use, and, where specified, publish their work to these services. The form also collects your consent for school staff to collect, store, and transfer personal information to online services in order to manage school operations and communicate with parents and students.

Consent may be limited or withdrawn

You may limit your consent by providing consent for some, but not all, online services listed on the form.

Requests to limit consent in relation to how the 'Information covered by this consent form' and the 'Approved purpose' (Section 2 and 3 of the form) are applied to a specific service, will be treated as "do not consent", as the school cannot guarantee correct implementation of individual requests.

You can withdraw your consent at any time by notifying the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address. After a notice to withdraw consent is received, the school will not be able to make any 'new' collection, use, disclosure and publication of the information or student work.

Due to the nature of the internet, it may not be possible for all copies of information (including images and student works that have already been disclosed or published) to be deleted or restricted from use if you request it. The school may remove content that is under its direct control, however, information and student works that have already been disclosed and published cannot be deleted, and the school is under no obligation to communicate changes to your child's consent circumstances to online service providers.

Who to contact

To return the form, express a limited consent, withdraw consent or ask questions regarding consent, please contact **our Parent Enrolment Officer on ctsde@charterstowerssde.eq.edu.au**.

Privacy Notice

The Department of Education (the department) is collecting the personal information you provide on this form in order to obtain consent regarding the use of online services. This information and completed form will be stored securely and managed in accordance with the Information Privacy Act 2009 and the Education (General Provisions) Act 20066. Personal information collected on this form may also be used by or disclosed to third parties by the Department where authorised or required by law. If you wish to access or correct any of the personal information on this form, or discuss how it has been dealt with, please contact your student's school in the first instance.

Online Services Consent Form

This form is to be completed by:

- Parent/carer*;
- Student over 18 years.

(*Note: Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent.)

1) Identify The Person to Whom the Consent Relates

Full name of student	

2) Information Covered by This Consent Form

A) The consent collected by the form covers the following student personal information (identifying attributes):
- Student name (first name and/or last name)
- Sex/Gender
- Date of Birth, age, year of birth

AND the following school-based information (generally, non-identifying attributes*):

- Student school username
- Student school email
- Student ID number
- School
- Year Group
- Class
- Teacher
- Country

*In cases where registration and/or use requires a combination of school-based information (non- identifying) and personal information, or a combination of school-based information, the school-based information may become identifiable.

B) If an online service records, uses, discloses and/or publishes student works, parent information or additional student information (such as photographs of students), not listed above (Section 2a.), the school will specify it as part of the *additional consent requirements* on the form. Examples may include:
- Student assessment
- Student projects, assignment, portfolios
- Student image, video, and/or audio recording
- Sensitive information (e.g., medical, wellbeing)
- Name and/or contact details (e.g., email, mobile phone number) of student's parent

3) Approved Purpose

This form records your consent for the recording, use, disclosure and publication of the information listed in item 2 above, and any information or student works listed under the 'additional consent requirements', and to transfer this information and works within Australia and outside of Australia (in the case of offshore services) to the online service providers for the following purposes:
- For your child to register an account for the online services
- For your child to use the online services in accordance with each service's *terms of use* and *privacy policy* (including service provider use of the information in accordance with their *terms of use* and *privacy policy*)
- For the school to:
  - o administer and plan for the provision of appropriate education, training and support services to students,
  - o assist the school and departmental staff to manage school operations and communicate with parents and students.

4) Timeframe For Consent

The consent granted by this form is for the duration of the student's current phase of learning (i.e. Years P-3, 4-6, 7-9 and 10-12). Consent is obtained upon enrolment and renewed when students move into a new phase of learning (e.g. minimum every four years).

5) Consent For Online Services

For each online service listed below, please indicate your choice to *give consent* or *not give consent* for the information outlined in Section 2 to be disclosed to the online service in accordance
with the purpose outlined in Section 3, and for the timeframe specified in Section 4

Online Services

Service name:	ACER School Assessments	Data hosting:	Onshore	☐	☐
Url:	https://oars.acer.edu.au/			**I give consent**	**I do not give consent**
Purpose of use:	ACER Online Assessment and Reporting Platform (OARS) provides a suite of educational assessment and reporting tools for schools.				
Terms of use:	https://oars.acer.edu.au/terms-conditions				
Privacy policy:	https://www.acer.org/privacy				

Service name:	Adobe Creative Cloud	Data hosting:	Offshore	☐	☐
Url:	https://www.adobe.com/au/			**I give consent**	**I do not give consent**
Purpose of use:	Creative Cloud is a suite of over 20 desktop and web-based design applications used for graphic design, video editing, web development, photography and animation.				
Terms of use:	https://www.adobe.com/au/legal/terms.html				
Privacy policy:	https://www.adobe.com/au/privacy/policy.html				

Service name:	ArcGIS	Data hosting:	Offshore	☐	☐
Url:	https://www.arcgis.com/			**I give consent**	**I do not give consent**
Purpose of use:	ArcGIS Online enables users to design and manage solutions through the application of geographic knowledge. Features include: geographic data compilation; spatial analysis; creation and management of tabular data, imagery, 3D and online maps; data sharing; access control; customization; and integration with other enterprise technology.				
Terms of use:	https://www.arcgis.com/home/termsofuse.html				
Privacy policy:	https://www.esri.com/en-us/privacy/overview				

Service name:	Atomi	Data hosting:	Onshore	☐	☐
Url:	https://getatomi.com/au			**I give consent**	**I do not give consent**
Purpose of use:	Atomi is a teaching and learning platform that provides video lessons, interactive quizzes and AI powered revision.				
Terms of use:	https://getatomi.com/terms-and-conditions				
Privacy policy:	https://getatomi.com/privacy				

Service name:	Cambridge GO	Data hosting:	Offshore	☐	☐
Url:	https://www.cambridge.org/go/				
Purpose of use:	Cambridge GO provides curriculum-aligned resources across a range of subject areas including Mathematics, Business and Commerce, Information Technology, Health, History and English.			**I give consent**	**I do not give consent**
Terms of use:	https://www.cambridge.org/legal/website-terms-of-use				
Privacy policy:	https://www.cambridge.org/legal/privacy				

Service name:	Campion MyConnect2	Data hosting:	Onshore	☐	☐
Url:	https://www.campion.com.au/				
Purpose of use:	Campion MyConnect2 is a textbook and digital resource platform. Teachers and students are able to customise, annotate and interact with their textbooks.			**I give consent**	**I do not give consent**
Terms of use:	https://www.campion.com.au/terms-conditions/				
Privacy policy:	https://www.campion.com.au/privacy-policy/				

Service name:	Canva for Education	Data hosting:	Offshore	☐	☐
Url:	https://www.canva.com/education/				
Purpose of use:	Available on web and mobile, Canva is a design platform for creating graphics, presentations, posters and other visual content with a library of images, fonts, templates and illustrations.			**I give consent**	**I do not give consent**
Terms of use:	https://support.canva.com/account-basics/canva-for-education/canva-education-terms-conditions/				
Privacy policy:	https://about.canva.com/privacy-policy/				

Service name:	Clickview	Data hosting:	Onshore	☐	☐
Url:	https://www.clickview.com.au/				
Purpose of use:	Clickview produces curriculum-aligned video and interactive content for teachers and students. Teachers can search the video library, including recorded free-to-air TV programmes, for relevant clips or to create their own interactive video content and activities.			**I give consent**	**I do not give consent**
Terms of use:	https://www.clickview.com.au/clickview-online-terms/ https://www.clickview.com.au/terms-and-conditions/				
Privacy policy:	https://www.clickview.com.au/privacy-policy/				

Service name:	Concord Infinity	Data hosting:	Onshore	☐	☐
Url:	https://chartowesde.concordinfiniti.com				
Purpose of use:	Library management system			**I give consent**	**I do not give consent**
Terms of use:	https://chartowesde.concordinfiniti.com/terms				
Privacy policy:	https://chartowesde.concordinfiniti.com/privacypolicy				

Service name:	Edrolo	Data hosting:	Onshore	☐	☐
Url:	https://edrolo.com.au/			**I give consent**	**I do not give consent**
Purpose of use:	Curriculum-aligned digital resources to support teaching and learning in secondary schools through self-paced learning and analytics featuring video lessons, practice exams, online activities, study notes, quizzes and solution videos.				
Terms of use:	https://edrolo.com.au/legals/terms				
Privacy policy:	https://edrolo.com.au/legals/privacy-policy				

Service name:	Education Perfect	Data hosting:	Onshore	☐	☐
Url:	https://www.educationperfect.com/			**I give consent**	**I do not give consent**
Purpose of use:	Education Perfect allows teachers to create 'learning journeys' for classes and individual students. Teachers can choose from a range of curriculum aligned resources and review analytics to understand student progress.				
Terms of use:	https://www.educationperfect.com/standard-terms-and-conditions/				
Privacy policy:	https://www.educationperfect.com/privacy-policy/				

Service name:	Grok Academy	Data hosting:	Onshore	☐	☐
Url:	https://groklearning.com/			**I give consent**	**I do not give consent**
Purpose of use:	Online platform for learning programming and computational thinking skills.				
Terms of use:	https://groklearning.com/policies/terms/				
Privacy policy:	https://groklearning.com/policies/privacy/				

Service name:	JacPLUS	Data hosting:	Offshore	☐	☐
Url:	https://www.jacplus.com.au/			**I give consent**	**I do not give consent**
Purpose of use:	JacPLUS is a digital bookshelf for accessing all Jacaranda digital resources including core curriculum titles, eBookPLUS, learnON, studyON, assessON, myWorld Atlas, SpyClass and Knowledge Quest. Resources are aligned to the Australian curriculum and some state curriculums.				
Terms of use:	https://www.jacplus.com.au/jsp/general-nav/terms/terms.jsp				
Privacy policy:	https://www.jacplus.com.au/jsp/general-nav/copyright/privacy_policy.jsp				

Service name:	Microsoft MakeCode	Data hosting:	Offshore	☐	☐
Url:	https://www.microsoft.com/en-au/makecode			**I give consent**	**I do not give consent**
Purpose of use:	Microsoft MakeCode is a free online learn-to-code platform for building games and micro:bit projects.				
Terms of use:	https://www.microsoft.com/en-us/legal/terms-of-use				
Privacy policy:	https://privacy.microsoft.com/en-gb/privacystatement				

Service name:	Oxford Digital	Data hosting:	Onshore	☐	☐
Url:	http://www.oxforddigital.com.au/			**I give consent**	**I do not give consent**
Purpose of use:	Oxford Digital offers digital learning for literature and mathematics via eBooks, interactive modules, videos, teacher support and quizzes that are structured for Primary (OxfordOWL) and Secondary (obook and assess) curriculums.				
Terms of use:	http://www.oxforddigital.com.au/terms.html				
Privacy policy:	https://global.oup.com/privacy?cc=au				

Service name:	Padlet	Data hosting:	Offshore	☐	☐
Url:	https://padlet.com/			**I give consent**	**I do not give consent**
Purpose of use:	Make beautiful boards to collect, organize, and present anything.				
Terms of use:	https://padlet.com/about/terms				
Privacy policy:	https://padlet.com/about/privacy				

Service name:	PearsonPlaces	Data hosting:	Offshore	☐	☐
Url:	https://www.pearsonplaces.com.au/			**I give consent**	**I do not give consent**
Purpose of use:	Digital portal to access Pearson's suite of digital products including Reader+, Diagnostic and Lightbook				
Terms of use:	https://www.pearson.com.au/terms-of-use				
Privacy policy:	https://www.pearson.com.au/privacy-policy				

Each subject incorporates mandatory online services that are essential for the completion of the course. These services are covered by the Resource Scheme.