

# Distance Education Enrolment Fees



## Schedule 1: Status Nomination Form

(To be completed by home-based (by choice) students only)

Please complete one form per student and return to your School of Distance Education Principal.

|  |     |                      |     |   |                  |
|--|-----|----------------------|-----|---|------------------|
| <b>School</b>                                      |     |                      |     |   |                  |
| <b>Student Name</b>                                |     | <b>Date of Birth</b> | / / | <b>EQ ID number:</b><br><i>School to complete</i> |                  |
| <b>Residential Address</b>                         |     |                      |     | <b>Phone</b>                                      |                  |
|  |     |                      |     | <b>Fax</b>  |                  |
| <b>Email</b>                                       |     |                      |     |   |                  |
| <b>Enrolment Date</b><br><i>School to complete</i> | / / | <b>Year Level</b>    |     |   |                  |
| <b>Parent/Carer Name</b>                           |     |                      |     |   |                  |
| <b>Postal Address</b>                              |     |                      |     |   | <b>Postcode:</b> |

### Student Status

- Student is exempt from paying the fee – please complete Section A below.
- Fee to be paid annually
- Request to negotiate payment plan
- Student is applying for waiver of the fee – please complete Section B below. (Note - Fee payable unless and until waiver granted.)

### Important Information

The eligibility criteria for exemption and waiver are detailed in the *Education (General Provisions) Act 2006* - Section 53 & 54 at: <http://www.legislation.qld.gov.au/LEGISLTN/ACTS/2006/06AC039.pdf>. A waiver, if granted, is applicable for one year. Services will not be commenced until the fee, or first instalment, is paid. Further information regarding the distance education enrolment fee is available at: <http://ppr.det.qld.gov.au/education/management/Pages/Distance-Education-Enrolment-Fees.aspx>

### Section A - Exemption

If you consider that you are exempt from paying the fee, please indicate the relevant category of exemption:

- Living in a remote area
- Medical (Student cannot attend a State school for more than 80 consecutive school days due to their state of health. A Medical Certificate must be attached.)
- Itinerant lifestyle due to student or parental occupation

**Distance Education Enrolment Fees - Schedule 1: Status Nomination Form**

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- Exclusion (no access to other State school)
- The student has carer responsibility which precludes regular attendance at a State school.

Please explain the circumstances relevant to your exemption status and list documentary evidence that you are attaching in support of the exemption. Applications for medical exemption must attach a medical certificate. See the [Fact Sheet on Medical Certification](#) for further information.

**Section B - Waiver**

If you are applying for a waiver of the fee, please indicate which of the following as the reason for the application:

- the student is undertaking distance education, would suffer a significant educational disadvantage if they were not able to continue in the program and payment of the fee would cause financial hardship to student or their parent / carer; or
- the waiver is appropriate and reasonable because exceptional circumstances exist in relation to the student.

Please explain the circumstances relevant to your application and list documentary evidence that you are attaching in support of the application. Applications for waiver in the medical exemption category must attach a medical certificate. See the [Fact Sheet on Medical Certification](#) for further information. Documentation of financial hardship must include a current Health Care Card or other evidence of financial hardship.

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**Privacy Statement**

The Department of Education, Training and Employment (DETE) is collecting the information on this form for the purposes of:

- i. assessing whether a fee in connection with the student's enrolment in a School of Distance Education is payable pursuant to s.53 and s.54 of the Education (General Provisions) Act 2006 ;
- ii. administering and planning for providing appropriate education and support services to students; and
- iii. communicating with the student and parents.

DETE may disclose some or all of the personal information to third parties where authorised or required by law and otherwise in accordance with Information Privacy Act 2009 (a copy of which is available at <http://www.legislation.qld.gov.au/LEGISLTN/CURRENT/I/InfoPrivA09.pdf>). Personal information of State school students will only be used and disclosed in accordance with s.426 of the Education (General Provisions) Act 2006.

If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact your School of Distance Education principal in the first instance.

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**Declaration**

I declare that the information I have given in this form is complete and correct, and I acknowledge the Privacy Statement.

**Parent/Carer's Name:**

**Signature:**



Date: / /  
**Queensland  
Government**

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**For School Use Only**

In accordance with *Education (General Provisions) Act 2006* Sections 48-54 this student's fee status is:

Exempt  Payable

In accordance with *Education (General Provisions) Act 2006* Sections 48-54 this Application for Waiver is:  Approved

**Principal's Name:**

**Signature:**

Date: / /

**Comments:**

|               |                                |
|---------------|--------------------------------|
| Date Received | Trim File Number               |
| Waiver Result | School & Parent/Carer Notified |



**Queensland  
Government**