IT Technical Support



Completing and Accessing SET Plans - Year 10 students

To access and complete your SET Plan through <u>OneSchool</u>, you will need to navigate to this webpage: <u>https://oslp.eq.edu.au</u>

This is also available on the <u>School's website</u> under Support and resources > IT Support

https://charterstowerssde.eq.edu.au/support-and-resources/i-t-support

IT Support @ CTSDE					
Click on the buttons to access ou	ir core	sites			
QLearn	e	Outlook	ď	One School	ď
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When you click on the link, you will be taken to the login page. Put in your school username and password (the same you use for Qlearn and emails), select the "I accept the conditions of use" tick box and then click Sign in.

Sign in	Conditions of use
Username	The Department of Education network (the network) is provided only to authorised users and only for official schooling and work purposes.
assword	Your use of the network (including internet and email) is logged, may be monitori and where potentially unlawful conduct is detected, referred to law enforcement agencies. Students -please refer to the Student Code of Conduct for your robligations and the consequences of non-compliance, or ask your teacher for more information.
I accept the conditions of use	Staff - you must comply with the Code of Conduct, Standard of Practice and department policies and procedures. You must not access systems or use information if you are not authorised to do so. You must not access records for personal interest. Unauthorised access and misuse of information may result in
Sign in	you being charged with an offence, e.g. under section 408E of the Criminal Code (QId), and disciplinary and professional consequences (such as loss of

Once you have logged in, if you see the below message contact either your teacher or the school and your account can be re-enabled.



Completing Your SET Plan

Notes:

- You will use OneSchool and you will be guided through a series of tabs that ask you to enter in information from your career goals to your subject selections for Year 11 and 12.
- Make sure you regularly click on the "save" button at the bottom of each screen.
- Ensure you have completed your SET Plan ready for the SET Plan Interviews.

First, you will need to complete the 'My Intended Pathway' section. This can be found by pressing the 'My SET Plan' tab at the top of the screen.

Queensland Government OneSchool						
My Education Plan My SET Plan	Help					
My Intended Pathway						
My Intended Pathway	My Pathway Portfolio My Course of Study Submit SET Plan					
Planning your senior pathway requires significant thought and consideration. Your Senior Education and You can complete your SET Plan over multiple sessions. Be sure to save each page, even if you have not						
1. After I complete Year 10, I intend to:						
Continue my studies at this school Continue my studies at another school or learning provider						

You will then be prompted to complete a series of questions:

1. The first question asks whether you intend to remain in school after the end of Year 10.

If you intend to go to work after Year 10 or study at TAFE full time, the QLD government regulations require you to be earning or Learning at the rate of minimum 25 hours per week. The school must have confirmation of this before your enrolment can be finalised.

2. The second question – you must tick Queensland Certificate of Education (definition below) unless you are participating in an alternate special education progression. This would only apply to students who are in Roll Class Q. You must also have an interview with the Deputy Principal Special Education to confirm this pathway.

3. Question 3 asks you to identify whether you will be gaining QCE points through any other option other than General or Applied Subjects.

- If you are wanting to achieve an ATAR and use this to go straight to university after high school, then click ATAR.
- If you are interested in completing a Vocational Education and Training E=(predominantly thought of as TAFE courses) while you are at school either through the CTSDE options or external options, list these here with the researched provider and course name.
- If you are wanting to complete an advance University subject while still at school to help you get into university select University subject
- 4. Choose the option that you are wanting to pursue after school.

5. You need to have created a USI. You should have already provided this to your Vocation Education and Training teacher when completing Certificate II Skills for Work and Vocational Pathways.

If you have not created a USI follow this link: <u>https://www.usi.gov.au/students/get-a-usi</u>

You will keep this USI for the rest of your life – so when you have created it – keep it somewhere safe.

Once you have completed these questions, press 'Save' at the bottom of your screen.



Then, click on 'My Pathway Portfolio' at the top of this section.

In this section you must identify at least two (2) Pathways that you would like to follow after school. This can include work, further study, University, apprenticeships. To enter pathways into this section, press 'Add New'.



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	200 characters maximum - 200 characters remaining	
	Future employment possibilities*	
	200 characters maximum - 200 characters remaining	
	Save Cancel	

To complete the Pathway, you must first select a Learning Mode

If your pathway includes a course – then you list it under **Course/Location**.

Research what courses you need to achieve your pathway especially if you want to go to university as there may be specific subjects that you need to complete in Year 11/12 as Pre-Requisite subjects for your particular course

Subject Requirements: Are there specific requirements that you need to complete for your pathway? Most employers are wanting students to have their Queensland Certificate of Education (QCE), others require at least a pass in Year 10 English and Mathematics (Defense Force, many apprenticeships)

Career / Course Entry Requirements: What do you need to do to move forward in this pathway? If you are wanting to go to work, you will need a resume, your report cards, and Certificates you have completed in Year 10.

If you want to be a Nurse and go to university you may need a specific ATAR. You can find out what ATAR you need by accessing the QTAC site for these predictions and downloading the Year 10 Guide for 2025

https://www.qtac.edu.au/year-10-students/

Future Employment Possibilities: What is it that you can do with the course or degree that you will complete? This is the end-game – What are you wanting to do in the future?

Once you have completed these fields, press 'Save'.

Then click on the third tab 'Course of Study'.

Queensland Government OneSchool				
My Education Plan My SET Plan Help				
My Course of Study My Pathway Portfolio My Course of Study Submit SET Plan Available Reports/Letters v Go				
Subject Selection Model				
To be able to submit your SET Plan, ensure that you have selected and completed a Year 11 subject selection model for a Year subject selection model collected.				
Tou currency have no subject selection model selected. Click <u>nere</u> to select a new model.				

This section will only become available after the Senior Subject Selection Sessions in Week 4 and on Monday of Week 5.

This will show the subjects that are on offer next year at CTSDE.

The subjects will be set out in their "Lines" which means that each subject on that line has their lessons at the same time, therefore you can only pick one on each "Line". You will see that subjects other than Mathematics and English may be offered on multiple lines to try and fit student preferences.

There will also be a subject on some lines that is called 'External Subject'. If you have a School Based Apprenticeship, or you are enrolling in an external VET subject, you will select this option on one line. You may also choose this subject if you are completing a Certificate II Course at CTSDE as this counts for 2 subjects.

You will need to select 6 subjects. All students start Year 11 on a full-time load of 6 subjects. Make sure that you choose subjects that reflect your pathway.

If you are wanting to pursue an ATAR pathway you must pick at least 4 General Subjects.

You need to consider the following when choosing your subjects:

- Any pre-requisites that you may require for a university course you intend to apply for.
- Your likelihood of success in each subject
- Your overall expected workload and how you will balance other activities (part-time work, a TAFE course, social activities)
- You should also remember that success in a subject is about the work put in and therefore you should pick subjects that you are capable of and enjoy.

But remember your SET Plan is a living document and throughout Year 11 and 12 you need to keep it up to date with:

- subject changes
- changes in career goals
- apprenticeships / traineeships / TAFE courses you start
- strategies for academic improvement (strategies tab)
- discussions you have with the guidance officer (monitoring and review tab)

Viewing your SET Plan

To view your SET Play, press on the 'OneSchool' header at the top of the page. Then use the drop-down menu to select Student SET Plan, then press 'Go'.

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My Education Plan	My SET Plan	Help				
Welcome						
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Available Report	s/Letters 🗸	Go				
Available Report	s/Letters					
Student Timetal	ole - Weekly					
Student Educati	on Plan					
Student SET Pla	n					
Student Course	Planner					
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This will open another tab where you can generate your SET Plan by pressing 'Generate Report'.



Your SET Plan will open in a new tab where it can saved/downloaded.