Home Tutor Development Program 2026

Distance Ed

Tuesday 27/01/2026		
Session Times	**Session Details & Link**	**Presenters**
8:30 am - 9:00 am	***Welcome & Introduction to our School***	Principal & Deputy Principals
9:00 am - 10:00 am	***AI Policies - Overview & AI Hub Resources*** *Learn about the school's artificial intelligence policies and explore the AI Hub resources available to support teaching and learning*	HOD Technologies and Innovation
10:00 am - 10:30 am	***Senior Secondary (Yrs 10 – 12) – Responsibilities for Home Tutors*** *Explore the vital role of the Home Tutor in Senior Secondary while navigating Qlearn courses including how to read work rate calendars, locate assessment tasks, check your student's submissions and feedback.*	Head of Department Student Services Senior Secondary & IT Officer
Morning Tea		
11.00 am - 11:30 am	***QCE, Assessment Policy & AARA*** *Learn about QCE (Queensland Certificate of Education) pathways, assessment policies, and reasonable adjustments and arrangements (AARA).*	DP Senior Secondary & HOD Student Services Senior School
	OR	
	Year 11 to 12: QCIA Pathway *Unpacking the materials, organization and preparing yourself, calendars, schedules, return of work, assessments, etc.*	HOD Inclusion Senior School & Deputy Principal Inclusion
11:30 am - 12:00 pm	***Year 12 General Subjects: External Assessment*** *Variation of venue, exam supervisors, exam protocols, work submission, assessment policy, etc.*	Deputy Principal Senior Secondary
	OR	
	Diverse Learning Program (P-10) – Responsibilities for Home Tutors *Explore the vital role of the Home Tutor in P-10 Diverse Learning while navigating Qlearn courses including how to read work rate calendars, locate assessment tasks, check your student's submissions and feedback.*	HOD and Deputy Principal Inclusion & IT Officer
12:00 pm - 12:30 pm	***Microsoft Teams Refresher*** *A practical refresher on using Microsoft Teams and its functionalities*	IT Officer & HOD Technologies and Innovation
Lunch		
1.30 pm - 2.30 pm	***Work Experience, Industry Tours; Internal & External VET Courses*** *Overview of work experience opportunities and industry tour programs available to students* *Information about Vocational Education and Training (VET) course offerings, including both internal school-based options and external provider partnerships. Understand pathways and support structures for VET students*	Industry Liaison Officer & Head of Department Student Services VET & Head of Department VET

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Wednesday 28/01/2026		
Session Times	**Session Details & Link**	**Presenters**
9:00 am - **9:30 am**	***P-12 Field events: Inreaches, Outreaches & Camps*** *Understand the planning and participation in Inreach events (students come to the school), outreach events (school visits students), and camps that foster connection and hands-on learning experiences.*	HODs Student Services
9:30 am - **10:30 am**	***Junior Secondary SDE Readiness*** *Highly recommended for Year 7 students, new students, and their Home Tutors* *Essential preparation for Junior Secondary Home Tutors. Learn how to download timetables, manage work return processes, support positive behaviour. Gain practical tips for success in the home learning environment.*	Deputy Principal - Junior Secondary & HOD Student Services Junior School
Morning Tea		
11.00 am - **11.30 am**	***Primary – Unpacking the new Maths ILMs for Primary Home Tutors*** *Detailed session on the new Mathematics Independent Learning Materials (ILMs) for Primary students.*	HOD Curriculum (Primary) & Deputy Principal Primary
11:30 am – **12:00 pm**	***Primary – Responsibilities for Primary Home Tutors*** *Learn to navigate Primary Qlearn courses including features, work submissions, lesson access, curriculum materials, announcements etc.*	Deputy Principal Primary & IT Officer
12:00 am – **12:30 pm**	***New to Languages – Years 5-8*** What to expect when starting your language learning at CTSDE. Unpacking the materials, organisation and preparing yourself, calendars, schedules, return of work, assessments, etc.	HOD Languages & Language Teachers
Lunch		
1:30 pm - **2:30 pm**	***FAQs and Q&A*** *End the Home Tutor Development Program by asking our school leaders any questions or queries you may have after attending this week's sessions.*	HODs Student Services & Deputy Principals & Parent Liaison Officer & IT Officer