

Distance Ed

School Based Enrolment Form State School Class Group

Base School Name:

The School of Distance Education
15 – 23 Brisk Street,
Charters Towers, QLD 4820
Telephone: 07 4754 6888
Fax: 07 47546800
Email: ctsde@charterstowerssde.eq.edu.au

THE SCHOOL OF DISTANCE EDUCATION


CHARTERS TOWERS

School of distance education – Class group application for enrolment (state school-based students)

INSTRUCTIONS

This form is to be completed by the base school (state schools only) when an application is for a group of students.

Completion and submission of this application form to the school does not confirm enrolment. The school will notify you of the outcome as soon as practicable.

Please ensure **all** sections of the form are fully completed to avoid enrolment delays. Sections of the form not marked (*) are optional. Incomplete forms will be returned to the base school for completion.

BASE SCHOOL DETAILS*			
School name*			
School postal address	Street number & name or Post Office Box		
	City/Town		Postcode
School phone number		School email address (NOTE: SDE may require base school to provide a Distanceed@ email address)	

COURSE/SUBJECT REQUESTED*			
Base schools must ensure that students have completed any pre-requisites to study this course/subject.			
Year level		Course/Subject Name	

COHORT INFORMATION*		
Why are these students enrolling at the school of distance education (SDE)?	<input type="checkbox"/> Course/Subject not offered by base school	<input type="checkbox"/> Course/Subject offered by base school but students unable to access due to timetable clash or other special circumstances

BASE SCHOOL SUPERVISOR CONTACT/S*			
Title		Position	
Family name		Given names	
Phone		School email	
QCAA Student Management delegate's name and email (if applicable)			

PRINCIPAL'S DECLARATION* (to be completed by the principal of the base school)			
NOTE: this is also the flexible arrangement agreement for these students			
The details in this form are correct and my school: <ul style="list-style-type: none"> acknowledges that participation in scheduled SDE lessons may be mandatory and will support the students to meet this requirement will co-operate fully with the SDE in all matters relating to the assessment/progress of enrolled students will provide a suitable learning environment, including appropriate technology will co-operate with the SDE in matters regarding the students' educational program will provide appropriate support and supervision will be liable for any replacement cost for damaged or unreturned learning materials is responsible for forwarding applicable fees to the SDE agrees to participate in the flexible arrangement for the agreed period of the current school year will communicate with parents/carers of students, including informing them about this arrangement for their child's learning. 			
Principal's name			
Principal's signature		Date	



SDE Office use only						
Date received						
Enrolment decision		Accept all cohort for enrolment? <input type="checkbox"/> Yes <input type="checkbox"/> No (applicant advised in writing) If no, see cohort list and indicate reason/s: <input type="checkbox"/> SDE does not offer year level the prospective student is seeking to be enrolled in <input type="checkbox"/> The course(s)/subject(s) are not offered by the SDE <input type="checkbox"/> SDE does not have the capacity to deliver the course(s)/subject(s) to the full cohort				
Date enrolments processed	___ / ___ / ___	Year level		Roll Class		Course/ Subject
FTE allocation for SDE (0.2 per subject)		Pick-list		Timetable		

COHORT LIST						
	Student given name	Student family name	EQ ID	Date of birth	Year level	<FOR SDE USE ONLY> Enrolment accepted? Y/N
1.						
2.						
3.						
4.						
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30.						

Year 11 Subject Selection Form 2024

STUDENTS ENROLLING IN YEAR 11 COMPLETE THIS FORM

STUDENT NAME: _____	YEAR LEVEL: 11
PARENT SIGNATURE: _____	DATE: _____
Senior Pathway: <input type="checkbox"/> QCE <input type="checkbox"/> QCIA (Select ONE) <input type="checkbox"/> QCE and ATAR <input type="checkbox"/> Other:	

INSTRUCTIONS:

- You must **select six (6) subjects in total**. If enrolling in a Certificate III course, you may negotiate with the Senior Secondary Deputy Principal to reduce your number of subjects to five (5).
- You must select **ONLY one (1) subject from each line**.

Tertiary Pathway: Students wishing to apply for university upon leaving school will need to attain an Australian Tertiary Admission Rank (ATAR).

ATAR eligibility: Students wishing to attain an ATAR must ensure that their subject selection meets one (1) of the following combinations:

- 5 General Subjects
- 4 General Subjects + 1 Applied Subject

OR

- 4 General Subjects + 1 Certificate III (or higher) Course

Employability Pathway: Students wishing to obtain a job, traineeship or apprenticeship when leaving school, will most likely select subjects from the Applied subjects / Certificate courses column, however they may also choose General subjects as well.

LINE	General Subjects	Applied Subjects	VET Courses
You must select one (1) subject from Line 1 and one (1) subject from Line 2.			
1	Mon – 9.30-10.30 Tue – 11.50-12.50 Thur – 10.50-11.50 <input type="checkbox"/> ENG English	<input type="checkbox"/> ENE Essential English	
2	Mon – 10.50-11.50 Wed – 8.30-9.30 Thur – 11.50-12.50 <input type="checkbox"/> MAG General Mathematics <input type="checkbox"/> MAM Mathematical Methods	<input type="checkbox"/> MAE Essential Mathematics	
Select ONE subject from FOUR only of the lines below. If enrolling in a Certificate III course, you may select ONE subject from THREE only of the lines below.			
3	Mon – 11.50-12.50 Wed – 9.30-10.30 Thur – 8.30-9.30 <input type="checkbox"/> PSY Psychology	<input type="checkbox"/> ICT Information Comm Technologies <input type="checkbox"/> SCS Social & Community Studies <input type="checkbox"/> SCP Science in Practice	<input type="checkbox"/> SWV Certificate II Skills for Work <input type="checkbox"/> VAT Certificate II Visual Art <input type="checkbox"/> TSM Certificate III Tourism
4	Mon – 1.30-2.30 Wed – 10.50-11.50 Fri – 8.30-9.30 <input type="checkbox"/> AHS Ancient History <input type="checkbox"/> BIO Biology <input type="checkbox"/> PSY Psychology	<input type="checkbox"/> SCS Social & Community Studies <input type="checkbox"/> SCP Science in Practice	<input type="checkbox"/> WPS Certificate II in Workplace Skills <input type="checkbox"/> SWV Certificate II Skills for Work <input type="checkbox"/> BSY Certificate III Business <input type="checkbox"/> AGT Certificate III Agriculture
5	Tue – 8.30-9.30 Wed – 11.50-12.50 Fri – 9.30-10.30 <input type="checkbox"/> MHS Modern History <input type="checkbox"/> BIO Biology	<input type="checkbox"/> SCS Social & Comm Studies <input type="checkbox"/> VIP Visual Arts in Practice	<input type="checkbox"/> ITE Certificate III IT <input type="checkbox"/> ADT Certificate II in Applied Digital Technologies
6	Tue – 9.30-10.30 Wed – 1.30-2.30 Fri – 10.50-11.50 <input type="checkbox"/> CHM Chemistry <input type="checkbox"/> PSY Psychology	<input type="checkbox"/> SCS Social & Comm Studies <input type="checkbox"/> BST Business Studies	<input type="checkbox"/> EDD Certificate III SB Ed Support <input type="checkbox"/> AGT Certificate III Agriculture <input type="checkbox"/> BSY Certificate III Business
7	Tue – 10.50-11.50 Thurs – 9.30-10.30 Fri – 11.50-12.50 <input type="checkbox"/> GEG Geography <input type="checkbox"/> JAP Japanese <input type="checkbox"/> PSY Psychology	<input type="checkbox"/> SCP Science in Practice	<input type="checkbox"/> AGT Certificate III Agriculture <input type="checkbox"/> SWV Certificate II Skills for Work <input type="checkbox"/> AVC Certificate II Active Volunteering

Please indicate any VET Certificates completed in Year 10: _____

PLEASE NOTE:

If you are interested in undertaking an alternative learning option (such as a subject through TAFE), please indicate below. You **must still** select a subject on each line above. If your alternative learning option (ALO) is approved by the Senior Schooling Deputy Principal (SS DP) you will be withdrawn from your selection above.

Alternative Learning Option (ALO): _____

Year 12 Subject Selection Form 2024

STUDENTS ENROLLING IN YEAR 12 COMPLETE THIS FORM

STUDENT NAME: _____		YEAR LEVEL: 12	
PARENT SIGNATURE: _____		DATE: _____	
Senior Pathway: <input type="checkbox"/> QCE <input type="checkbox"/> QCIA (Select ONE) <input type="checkbox"/> QCE and ATAR <input type="checkbox"/> Other:			
Please indicate subjects completed in Year 11 (including grades) and any VET Certificates completed in Year 10 or 11:			
Subject 1: _____	Grade: U1 _____ U2 _____	Subject 2: _____	Grade: U1 _____ U2 _____
Subject 3: _____	Grade: U1 _____ U2 _____	Subject 4: _____	Grade: U1 _____ U2 _____
Subject 5: _____	Grade: U1 _____ U2 _____	Subject 6: _____	Grade: U1 _____ U2 _____
VET Certificate/s completed: _____			
INSTRUCTIONS:			
<ul style="list-style-type: none"> Where possible, it is recommended to continue in subjects you completed in Year 11. If you wish to enrol in different subjects, you will need to seek advice from the Senior Secondary Deputy Principal to ensure that you will continue to meet QCE eligibility to requirements. You must select six (6) subjects in total. If enrolling in a Certificate III course, you may negotiate with the Senior Secondary Deputy Principal to reduce your number of subjects to five (5). You must select ONLY one (1) subject from each line. 			
Tertiary Pathway: Students wishing to apply for university upon leaving school will need to attain an Australian Tertiary Admission Rank (ATAR).			
ATAR eligibility: Students wishing to attain an ATAR must ensure that their subject selection meets one (1) of the following combinations:			
<ul style="list-style-type: none"> 5 General Subjects OR 4 General Subjects + 1 Applied Subject OR 4 General Subjects + 1 Certificate III (or higher) Course 			
Employability Pathway: Students wishing to obtain a job, traineeship or apprenticeship when leaving school, will most likely select subjects from the Applied subjects / Certificate courses column, however they may also choose General subjects as well.			
LINE	General Subjects	Applied Subjects	VET Courses
You must select one (1) subject from Line 1 and one (1) subject from Line 2.			
1	Mon – 9.30-10.30 Tue – 11.50-12.50 Thur – 10.50-11.50 <input type="checkbox"/> MAG General Mathematics <input type="checkbox"/> MAM Mathematical Methods	<input type="checkbox"/> MAE Essential Mathematics	
2	Mon – 10.50-11.50 Wed – 8.30-9.30 Thur – 11.50-12.50 <input type="checkbox"/> ENG English	<input type="checkbox"/> ENE Essential English	
Select ONE subject from FOUR only of the lines below. If enrolling in a Certificate III course , you may select ONE subject from THREE only of the lines below.			
3	Mon – 11.50-12.50 Wed – 9.30-10.30 Thur – 8.30-9.30 <input type="checkbox"/> CHM Chemistry <input type="checkbox"/> PSY Psychology	<input type="checkbox"/> SCP Science in Practice <input type="checkbox"/> SCS Social & Community Studies	<input type="checkbox"/> SWV Certificate II Skills for Work <input type="checkbox"/> VAT Certificate II Visual Art <input type="checkbox"/> TSM Certificate III Tourism
4	Mon – 1.30-2.30 Wed – 10.50-11.50 Fri – 8.30-9.30 <input type="checkbox"/> GEG Geography <input type="checkbox"/> PSY Psychology <input type="checkbox"/> BIO Biology		<input type="checkbox"/> WPS Certificate II in Workplace Skills <input type="checkbox"/> SWV Certificate II Skills for Work <input type="checkbox"/> BSY Certificate III Business <input type="checkbox"/> AGT Certificate III Agriculture
5	Tue – 8.30-9.30 Wed – 11.50-12.50 Fri – 9.30-10.30 <input type="checkbox"/> AHS Ancient History <input type="checkbox"/> PSY Psychology	<input type="checkbox"/> SCS Social & Comm Studies	<input type="checkbox"/> ITE Certificate III IT <input type="checkbox"/> ADT Certificate II in Applied Digital Technologies
6	Tue – 9.30-10.30 Wed – 1.30-2.30 Fri – 10.50-11.50 <input type="checkbox"/> BIO Biology <input type="checkbox"/> JAP Japanese	<input type="checkbox"/> SCS Social & Comm Studies	<input type="checkbox"/> EDD Certificate III SB Ed Support <input type="checkbox"/> AGT Certificate III Agriculture <input type="checkbox"/> BSY Certificate III Business
7	Tue – 10.50-11.50 Thurs – 9.30-10.30 Fri – 11.50-12.50 <input type="checkbox"/> MHS Modern History	<input type="checkbox"/> SCP Science in Practice	<input type="checkbox"/> AGT Certificate III Agriculture <input type="checkbox"/> SWV Certificate II Skills for Work <input type="checkbox"/> AVC Certificate II Active Volunteering

Distance
Ed

The logo for Distance Ed features the word "Distance" in a black serif font above the word "Ed" in a blue sans-serif font. A yellow arc is positioned between the two words, starting under the 'D' of "Distance" and ending under the 'd' of "Ed".